

**ATTENTION: GEORGIA HOTEL AND MOTEL OPERATORS**

On April 2, 1987, Act Number 621 amending the Official Code of Georgia Annotated Section 48-13-51 became effective. This Act provides that Georgia State or local government officials or employees traveling on official business should not be charged county or municipal excise tax on lodging. Sales tax is not exempted under the current sales tax law, since the payment of hotel/motel bills by an employee is not considered to be payment made directly by a State agency from appropriated funds. Upon verification of the identity of the State official or employee identified below. Georgia hotel and motel operators are authorized to exempt the individual from any applicable county or municipal lodging excise tax. Sales tax, however, should continue to be charged.

A copy of this certification should be maintained with your tax records to document the individual's status as a State official or employee traveling on official business. If you have any questions, please contact the accounting or fiscal office of the Department of agency employing the individual identified below.

**STATE OF GEORGIA  
CERTIFICATE OF EXEMPTION OF LOCAL/HOTEL EXCISE TAX**

**CERTIFICATION**

***THIS IS TO CERTIFY THAT THE LODGING OBTAINED ON THE DATE(S) BELOW WAS REQUIRED IN THE DISCHARGE OF MY OFFICIAL DUTIES FOR THE STATE AND QUALIFIES FOR EXEMPTION OF THE LOCAL HOTEL/MOTEL EXCISE TAX UNDER THE OFFICIAL CODE OF GEORGIA ANNOTATED CHAPTER 48-13-51 (AS AMENDED BY ACT 621, GEORGIA LAWS 1987).***

**SIGNATURE OF EMPLOYEE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**PRINT OR TYPE**

**Name of Official or Employee** \_\_\_\_\_

**Representing Central Savannah River Area Regional Educational Service Agency, 4683 Augusta Hwy., SE, P. O. Box 609, Dearing, GA 30808**

**Accounting Office Contact: Debbie Davis, Business Manager**

**Phone Number: (706) 556-6225 ext. 108**

**Date(s) of Lodging:** \_\_\_\_\_